

REQUEST FOR QUOTATION (RFQ) AUTHORISATION FORM FOR GOODS/SERVICES

REFERENCE NUMBER: MBDA 05579 SUPPLY, DELIVERY AND INSTALLATION OF FENCING AND RELATED SERVICES	
DATE REQUESTED	10 March 2021
DEPARTMENT	Operations
DETAILED DESCRIPTION AND / SPECIFICATIONS	<p>The MBDA hereby invites suitably qualified service providers to please quote on:</p> <ol style="list-style-type: none"> <li>1. Provide and Installation a new steel bracket on a concrete pillar on an existing vehicular gate.</li> <li>2. Plinth</li> <li>3. Installation of 24 m fence, High density anti-climbing and anti-cut pressed mesh panel fencing 2400mm high. Including poles, mounting brackets and bolts.</li> <li>4. Top of fence fitted with Cochrane 100mm high Marine Fusion Bond coated 'shark tooth' type spike. (clear vu fence existing).</li> <li>5. "Clear vu" Pedestrian gate for the cottage to suit the fence,</li> <li>6. Install a gate motor on the vehicular gate and</li> <li>7. Gate track for internal "Clear vu" vehicular gate, manually operated.</li> </ol> <p>A compulsory briefing session to provide detailed specifications will be conducted on site on Monday, 15 March 2021 at 10:00. <b>No attendee(s) joining after 10:15 will be granted access into the meeting.</b></p> <p>Address: TC Magqabi Swimming Pool          Corner of Sopazi and Tabata Street New Brighton          All attendees must sign the attendance register.  <b>NB: All COVID-19 precautionary measures must be strictly observed as "no mask no entry" principle will apply.</b></p> <p>It is a minimum requirement that service providers must submit proof of similar work done in the form of a minimum of three (3) reference letters/appointment letters/ purchase orders with a value between R50 000.00 – R100 000.00.</p> <p><b>CLOSING DATE: TUESDAY, 23 MARCH 2021 AT 12:00. Quotations to be submitted to <a href="mailto:formalquotes@mbda.co.za">formalquotes@mbda.co.za</a>, quoting reference number in the subject line.</b></p>
EVALUATION CRITERIA	The quotes will be evaluated on the 80/20 preferential point system. Service providers to submit a valid certified copy of their B-BBEE certificate or affidavit in order to score from the 20 points allocation.

<p><b>GENERAL CONDITIONS</b></p>	<p><b>1.1. All prices shall be must exclusive of Value Added Tax (VAT).</b></p> <p><b>1.2. All prices will be evaluated exclusive of VAT.</b></p> <p><b>1.3. It is compulsory for all potential suppliers to be registered on the Central Supplier Database.</b></p> <p><b>1.4. It is compulsory for all potential suppliers to be registered on the NMBM Supplier Database or meet the listing criteria of the MBDA as per the 2017 SCM Policy.</b></p> <p><b>1.5. The municipality reserves the right not to accept the lowest or any quotation and no reason to the acceptance or rejection of quotation will be furnished.</b></p> <p><b>1.6. Quotations to be valid for 60 days from closing date</b></p> <p><b>1.7. The MBDA SCM policy will apply.</b></p>
<p><b>CONTACT PERSON</b></p>	<p><b>Name: Thandie Mafu</b></p> <p><b>Email: formalquotes@mbda.co.za</b></p>

**ANNEXURE “A1”**

**INFORMATION REQUIRED FOR ASSESSING MINIMUM REQUIREMENTS**

The information required must be submitted in the following format:

**COMPANY EXPERIENCE:**

1. Number of years’ the Service Provider has been operating and providing similar services as requested by the MBDA

**No of years .....**

2. List of relevant or similar services rendered by the Service Provider

	Project Name and Description of services provided	Project Value in R	Contract period (Start – end date)	Institution	Contact person and number for reference purposes
<b>RELATED SERVICES RENDERED</b>					
1.					  
2.					  
3.					  
4.					  
5.					  

Where more space is required, the Applicant to provide additional information on a separate page, using the above format, with their proposal and reference it accordingly.

**IN THE SERVICE OF THE STATE DISCLOSURE FORM (juristic person)**

I, the undersigned

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duly authorised by

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(the Applicant)

do hereby disclose and confirm the following:

1. No Director, Member, Manager, Principal, Shareholder or Stakeholder of the Applicant is:
  - 1.1 a member of –
    - 1.1.1 any municipal council;
    - 1.1.2 any provincial legislature; or
    - 1.1.3 the Parliament of the Republic of South Africa (the National Assembly or the National Council of Provinces);
  - 1.2 a member of the board of directors of any municipal entity;
  - 1.3 an official of any municipality or municipal entity;

**Mandela Bay Development Agency**

**Directors:** R Dana, V Dyantyi, MW Goduka, P Kondlo, SM Mbanga, M Moolman, KG Ntshanyana  
M Odayar, G Perumal, MR Skefile (Chairperson).

**Company Secretary:** M Matiwane

1.4 an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

1.5 a member of the accounting authority of any national or provincial public entity; or

1.6 an employee of Parliament or a provincial legislature;

Should any statement in 1 above be incorrect, the incorrect provision is to be deleted in ink and reasons are to be recorded below:

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2. The Applicant is not an advisor or consultant contracted with the NMBMM or the MBDA.

Should the statement in 2 above be incorrect, the clause is to be deleted in ink and reasons are to be recorded below:

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SIGNED at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

**WITNESSES:**

1. \_\_\_\_\_

2. \_\_\_\_\_

***For and on behalf of the Applicant, the signatory being duly authorised and warranting such authority***

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**CERTIFICATE OF INDEPENDENT BID DETERMINATION (MBD9)**

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I, the undersigned, in submitting the accompanying Proposal in relation to

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hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:  
(Name of Applicant)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying Proposal will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the Applicant to sign this Certificate, and to submit the accompanying proposal, on behalf of the Applicant;
4. Each person whose signature appears on the accompanying Proposal has been authorized by the Applicant to determine the terms of, and to sign, the Proposal, on behalf of the Applicant;
5. For the purposes of this Certificate and the accompanying Proposal, I understand that the word "competitor" shall include any individual or organization, other than the Applicant, whether or not affiliated with the Applicant, who:
  - (a) has been requested to submit a Proposal in response to this RFP;
  - (b) could potentially submit a proposal in response to this RFP, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the Applicant and/or is in the same line of business as the Applicant.
6. The Applicant has arrived at the accompanying Proposal independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium will not be construed as collusive bidding.

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7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices;
  - (b) methods, factors or formulas used to calculate prices;
  - (c) the intention or decision to submit or not to submit, a Proposal;
  - (d) the submission of a Proposal which does not meet the specifications and conditions of the Proposal; or
  - (e) submitting a Proposal with the intention not to win the award.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the improvements to which this Proposal relates.
9. The terms of the accompanying Proposal have not been, and will not be, disclosed by the Applicant, directly or indirectly, to any competitor, prior to the date and time of the official opening of proposals or the awarding of the contract.
10. The Applicant (including any individual Applicant), and no member of the Applicant (if the Applicant is a Close Corporation), and no director and/or shareholder of the Applicant (if the Applicant is a Company), and no Trustee and/or beneficiary of the Applicant (if the Applicant is a Trust), and no person, including juristic persons (and including such juristic person's members, directors and/or shareholders, trustees and/or beneficiaries) having an interest in any Joint Venture Vehicle or Consortium constituting the Applicant has any interest in any competitor.
11. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids, proposals and contracts, proposals that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

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**Signature Date**

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**Name of Applicant**

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